KRVA Board Meeting

Board Meeting
Minutes

Web Copy

Meeting Date: September 9, 2007

Meeting Time: *Scheduled* 5:00 PM

Meeting Location: Holiday Inn – Denver, PA

Welcome / Call to Order @ 5:08 **PM** by: Steve Covert

Roll Call:

			Arrival:	Proxies:
Executive Council	Commissioner	☐ Steve Covert	5:00 PM___	_____
	Secretary	☐ Scott Witmer	5:00 PM___	_____
	Treasurer	☐ Michelle Carlton	5:00 PM___	_____
	Adult	☐ Marty Lang	5:03 PM___	_____
	Juniors	☐ Deb Schlosser	5:00 PM___	_____
	Outdoor	☐ Pat Rucker	_____	N/A_____
	Referee	☐ Mike McPoyle	5:00 PM___	_____
	Scorekeeper	☐ Alan Sowa	5:00 PM___	_____
	Emeritus	☐ Bill Jones	5:09 PM___	_____
Advisory	Men's	☐ Mark Gilrain	_____	N/A_____
	Women's	☐ Wendy King	_____	Lang_____
	Boy's	☐ Bernie Liu	5:00 PM___	_____
	Girl's	☐ Uros Davidovic	5:00 PM___	_____
	Coach Rep.	☐ Al Kofroth	5:00 PM___	_____
	Player/Coach Dev.	☐ Doug Blystone	_____	Schlosser_____
	Communications	☐ Dan Mickle	5:57 PM___	_____
Other	Admin. Assistant.	☐ Vacant	_____	_____
Guests				

Proxy Assignment:

Doug Blystone to Deb Schlosser (2nd)
Wendy King to Marty Lang (1st)

Absent w/o Proxy:

Pat Rucker, Mark Gilrain.

Note: Text deleted from Codes or By-Laws is formatted as ~~XXXXX~~, and text added is formatted as **YYYYY**.

Approval of Agenda: The motion was approved by a vote of 11 – 0 – 1.

Approval of Past Minutes: August 19, 2007 The motion was approved by a vote of 12 – 0 – 0.

Adult Operating Code (AOC)

AOC MOTION 1: Establish the presented Adult Operating Code (07/15/2007) as current and up-to-date as of this point in time. Further changes and/or corrections shall be facilitated through the normal Motion process.

The motion was approved by a vote of 11 – 1 – 0. Against: Jones.

AOC MOTION 2: Remove Section I. D. ("TEAM OFFICIALS") from the Adult Operating Code.

~~D. TEAM OFFICIALS~~
~~All teams planning on participating in the USA Volleyball Open or Club Championships are required to have certified officials on their roster as defined by, and by the deadlines set forth in the USA Championships Pre-Tournament Manual. Teams intending to enter the National Championships should begin the officials' certification process as soon as possible after the start of each season.~~

The motion was approved by a vote of 12 – 0 – 0.

AOC MOTION 3: Revise Section II. H. 1., replacing the phrase "to the Business Office" with "via the On-Line procedure".

1. ***The Tournament Sanction Application should be submitted ~~to the Business Office~~ via the On-Line procedure at least 6 weeks prior to the requested playing date.***

The motion was approved by a vote of 12 – 0 – 0.

AOC MOTION 4: Revise Section II. I. 1. by adding text as follows:

1. ***Sanction fees: Tournament Organizers are required to pay a sanction fee that must be submitted with the Post-Tournament report within 21 DAYS OF THE CONCLUSION OF THE EVENT. The Sanction Fee is made payable to KRVA. The Sanction Fee is calculated by multiplying the actual number of teams that participated in the tournament by the per team sanction fee listed in the Table of Fees and Fines Charges in the General Operating Code, and can be waived by the Adult Chair.***

Friendly Amendment: Reword to read the same as Section II. I. 2.

1. ***Sanction fees: Suggested entry fees are established by the Board of Directors and published in the Table of Fees and Charges of the General Operating Code.***

The motion was approved as amended by a vote of 12 – 0 – 0.

AOC MOTION 5: Revise Section II. J. 1. (paragraph 3); adding the phrase "for playoffs only".

Friendly Amendment: Add the following text instead:

Unless the event provides for certified, non-playing, referees, all teams scheduled as "work teams" for the match shall provide a First and Second Referee, scorekeeper, assistant scorekeeper and two line judges. The R1 for each Semi-final match, and both the R1 and R2 for the Final match must be Certified USAV Officials.

The motion was approved as amended by a vote of 12 – 0 – 0.

General Operating Code (GOC)

GOC MOTION 1: Delete all the job descriptions from Section II and leave only the introductory sentence.

The motion was approved by a vote of 8 – 1 – 3.

GOC MOTION 2: Section 1.E. should be the intro. sentence to section III. G. 1.E. was always there and III. G. was a newer addition - the two parts should have been combined at that time, but were not. It is important to combine them or people can miss half the message when looking it up.

The motion was approved by a vote of 12 – 0 – 0.

GOC MOTION 3: Section IV needs to be altered in several places (in almost every subsection) to include the fact that background screening is required of adults on a junior roster and that it is part of a complete registration. To make this motion you would have to point out where this has to get added of course.

Motion withdrawn.

GOC MOTION 4: Section IV - pp2 is incorrect in this sentence:
"Registration occurs when a registration number has been obtained."
It should read:
"Registration occurs when all components of the registration process are complete."

The motion was approved by a vote of 12 – 0 – 0.

GOC MOTION 5: Section IV. A. 3. is incorrect. The first sentence should end after the first use of the word club.

3. Junior players may be registered with only one Junior club ~~or on only one Junior team if the team is not part of a Club (more than one team)~~. Junior players may also register with and participate on one Regular Indoor Team.

The motion was approved by a vote of 12 – 0 – 0.

GOC MOTION 6: Section IV. D. and E. are pretty much all wrong for how we currently operate and we would need a motion to update it to the correct categories and for the necessary corrections.

Friendly Amendment 6A: Make the following revision instead:

D. 3. One Event: An individual registers in this category if he/she wishes to participate in one specific sanctioned Adult event. Players may register in this category only twice per year. To participate in any third event, the player must upgrade to a full program membership.

Motion 6A was approved as amended by a vote of 12 – 0 – 0.

Friendly Amendment 6B: Make the following revision instead:

D. 6. Any person desiring to participate in ~~a~~ an Adult Region sanctioned event that is not on the current published membership list/team roster, or otherwise provide proof of membership, must complete the one-event membership registration, and pay the one-event membership fee prior to participating in the event. If the player subsequently provides proof of prior current membership, the one-event fee will be refunded. The only benefits are liability and sport accident insurance.

Motion 6B was approved as amended by a vote of 12 – 0 – 0.

GOC MOTION 7: Sections IV. G. 2. and 3. are incorrect for juniors:

G. 2. Club/Team: To register a team, ~~the Club/Team Representative should contact the Business Manager for directions and registration forms or obtain the proper forms from~~ Club Directors should utilize the appropriate section of the Region web site.

G. 3. Junior Teams. ~~Junior team coaches and any other adults~~ Adults registered with a junior team must also read, complete and return the current waiver and USA Volleyball Participant Codes of Conduct. ~~and fill out the current Coach's Ethics form. The club/team form must be filled out and signed by the Club/Team Representative. Return all forms and one check (payable to KRVA) covering all fees (see Table of Fees and Fines) to the Business Manager.~~ Additional members may be added to the team at any time during the season.

The motion was approved by a vote of 12 – 0 – 1.

GOC MOTION 8: Section IV. G. 2. - I believe the numbered items under Section 2. are all incorrect.

Motion withdrawn.

GOC MOTION 9: Section VI. C. should have the TD escrow information added.

Friendly Amendment: Make the following revision instead:

C. TOURNAMENT DIRECTORS
(Adult events only. For Juniors event Tournament Director responsibilities, refer to the Junior Operating Code)

Every KRVA run or sanctioned tournament must have a designated Tournament Director. The Tournament Director performs all actions necessary to insure the quality of the competition and its conformity to Region guidelines, including:

The motion was approved as amended by a vote of 13 – 0 – 0.

GOC MOTION 10: Section X. I. C. - Subsections 10. and 11. should be modified to match the Jr. operating code –OR– better yet should be deleted and replaced by a line referring people to the Jr. Operating Code for specific duties before, during and after a tournament.

Motion withdrawn.

Marketing and Communications Report

MOTION: To approve the renewal of the Molten Volleyball contract under the terms of the attached contract for a period of 3 years.

It was noted that this contract is for "Indoor" balls only.

The motion was approved by a vote of 13 – 0 – 0.

Working on an idea to include a "History of KRVA" section to the web site. Will approach Dave Lockwood, Bill Stevens and others to gather usable data.

Investigations are in progress to develop "points" programs with hotels and airlines for Region travel.

Treasurer's Report

MOTION: Approve the Budget as presented by the Treasurer.

The motion was rejected by a vote of 5 – 6 – 2.

MOTION: Approve the Budget as presented by the Treasurer. Items shall be justified prior to expenditure through one of the following processes:

1. **An Operating Code authorizes funds to be spent.**
2. **The expenditure is an Administrative Expense.**

The motion was approved by a vote of 10 – 0 – 3.

MOTION: Purchase laptops for ~~Business Manager~~ Administrative Assistant and Treasurer; complete with software (Microsoft Office). Should include DVD burner or CD burner for backing up files and wireless network card. Both machines would have Quickbooks, MS Office (Word, Excel and Outlook). All business and files for the region should reside solely on these machines with backup 1x per week to CD or DVD. Cost to the region $ 2,000.00 for 2 machines, software and maintenance agreement.

The motion was approved by a vote of 9 – 3 – 1.

MOTION: Programming of a new receipt for Paypal users of our membership. It should include member name, full member number including prefix, date of transaction, event number, team number, date of event, number of member placing registration, club name. The end result is the receipt should show what event if a team entry and what member, by name, they paid for. Cost unknown but not to exceed $ 500.00.

Motion withdrawn.

MOTION: Programming of the website to notify of refund due for teams on the waitlist after the event has been run. Cost: unknown, not to exceed $ 500.00 (USD).

Motion withdrawn.

MOTION: Programming of Paypal to allow for password changes for administrative purposes. I cannot change it easily now and there are times for security that I should be able to change and update the password. Paypal has indicated that this programming is on our end. Cost not to exceed $500.00 (USD).

Motion withdrawn.

MOTION: Establish and publish (web) a new refund policy and web form: Post the official refund policy on the website and also have it sent out to club directors as email. Refund form needs to be programmed into website and available as a download for those who wrote checks and sent them into the region. The region will only refund a fee if the form is filled out completely, refund will be issued only to the person who gave the original payment and in their name. The refund must be requested not automatically issued after going to the appropriate chairperson and they sign off. Cost not to exceed $500.00 (USD).

Motion withdrawn.

MOTION: Availability of "Pay as you go" cell phone or monthly/annual allowance for Jr. Chair, Head Referee Chair, Treasurer and Commissioner. The stipends for these positions do not have adequate compensation for the minutes used at peak times during the season. Proposal would be to "allow" a set dollar amount per month to increase personal minutes or give these members a prepaid phone that may be "refilled" as need. The option being theirs to decide. Cost to the region could be $10/month per user.

Motion withdrawn.

MOTION: Tax preparation by CPA firm. We need to have a professional firm, outside of KRVA prepare our taxes each year. Proposal is for tax preparation for our fiscal year 06-07 ending Aug. 31, 2007 at $800-$1200. If it requires less than $800.00 they will bill us the lesser amount. Miller, Bahr and Wills, P.C. will be retained.

The motion was approved by a vote of 13 – 0 – 0.

Juniors Report

MOTION: To send two people to Colorado Springs in January 2008 to attend the HP clinic / program meeting. Cost = $1800.00 (USD).

The motion was approved by a vote of 8 – 4 – 1.

Adults Report

MOTION: To approve up to $800 each for court rental for four (4) previously approved Adult Tournaments (Maximum total $3,200).

The motion was approved by a vote of 13 – 0 – 0.

Officials / Scorekeepers Report

MOTION: Remove the minimum age restriction from General Operating Code Section V. C. 4. a. as follows:

4. Player Referee Candidates: Pass Referee exam, Form "C", and
(a.) ~~Be at least sixteen years of age at time of certification.~~

4. Player Referee Candidates: Pass Referee exam, Form "C", and
(a.) No minimum age requirement. .

The motion was approved by a vote of 13 – 0 – 0.

MOTION: For the Region to sell 40 2007/2008 rule books to Brad Weirich at a cost of $2.00 each.:

The motion was approved by a vote of 13 – 0 – 0.

Coaches Development Report

MOTION 1: Purchase a 10 x 1 CD/DVD Burner for the region. The cost will not exceed $900.

The motion was approved by a vote of 10 – 0 – 3.

Website Committee Report

MOTION: Purchase survey software that will allow for online voting and completion of surveys posed to membership. A single survey tool will allow us to do online voting and do any type of survey to our membership we wish. It can certainly help gain insight to membership thoughts and concerns. The recommended vendor is Class Apps (www.classapps.com) We would want the .NET version of this software, single site license, currently listed at $379.

The motion was approved by a vote of 12 – 0 – 1.

Ind. Contractors Committee Report

MOTION: To make a counter-offer of $10,000 for one year to Mr. Stevens. (Admin. Assist.)

The motion was approved by a vote of 10 – 2 – 1.

MOTION: If the counter-offer of $10,000 for one year to Mr. Stevens is not accepted, the Committee will offer the position to the alternate candidate, Mr. Mike Zile, at a fee of $8,400 for one year.

The motion was rejected by a vote of 3 – 8 – 2.

MOTION: If the counter-offer of $10,000 for one year to Mr. Stevens is not accepted, the Committee will make a recommendation to the Executive Council (EC). The EC is authorized to vote to award the contract.

The motion was approved by a vote of 9 – 0 – 4.

Review of Fee Schedules

MOTION: To amend the current Fee Schedule as follows:

KRVA Schedule of Fees

Referee, Tournament Staff and Clinician fees

Minimum Daily Fee	$ 160
(Applicable when referee is available for all Pool Play and First Round of Playoffs; otherwise, pay is by-the-match.)	
2-set Match	$ 22
3-set Match	$ 30
Best 2/3 Match	$ 26
Best 3/5 Match	**$ 36**
(1) 25-point Set	$ 15
(1) 15-point Set	$ 10
Scorekeeper or Line Judge (When scheduled to work)	**$ 15**
Referee for Semi-Finals and Finals only	**$ 90**
Tournament Director (TD) and Chief Referee (CR) Fee **(Combination)**	$ 225/day
TD and CR Fee – Single Day / Up to 6 courts	**$ 175/day**
TD and CR Fee - 6 or more courts	$ 250/day
Chief Referee Fee	$ 15/day
Clinician Fee Referee or Scorekeeper	$ 105/clinic
Referee Rater	$ 210/day
Scorekeeper Rater	$ 160/day
Scorekeeper Rater and Monitor (Combination)	**$ 210/day**

Memberships Fees

Adults Affiliated with Juniors Clubs (includes Background Screening)	$ 50
Background Screening	**$ 20**
All Other Adults	$ 20
Juniors	$ 40
Single Event Membership (not valid for **junior players at tournaments or** tryouts)	$ 10
Team Registration	$ 30
Club Registration none	
~~Recreation League (12 players per team)~~	~~$ 40/team~~
Recreation League (KRVA members)	**$ 2**
Recreation League (non-KRVA members)	**$ 8**
Developmental League (Coach must register as Adult on Juniors roster)	**$ 20**

Tournament Fees

Sanction Fee, Adult Tournament	none
Sanction Fee, Junior Tournament	$ 5/team ~~($50 min. deposit)~~
Sanction Fee, Tryouts (includes all dates)	$ 50
Sanction Fee, Camp/Clinic	$ 50
Tournament Director Escrow Deposit	$ 200/season

Misc. Fees

Mileage reimbursement rate for eligible board and/or staff traveling to KRVA Events	$ .485 per mile

The motion was approved by a vote of 12 – 0 – 1.

The meeting adjourned at 10:09 PM

Scott Witmer
KRVA Secretary