KRVA Annual Meeting Minutes
August 17, 2008
Harrisburg Holiday Inn West

In attendance: Lang, Carlton, Rucker, McPoyle, Liu, Sowa and Covert.

Guests: Mark Gilrain, Doug Blystone, Wendy King, Dan Mickle, Uros Davidovic, Roy Benasaraf and Scott Witmer (minutes taker).

Approval of Agenda: **Approved**

Actions Between Meetings Report:

MOTION A: KRVA High Performance program is applying to use up to $750 of the $1,000 promotional credit we received this year from Kaepa, as our general apparel and outfitter provider. The funds will be used to procure (72) T-shirts, screen-printed with KRVA High Performance identifying information and logos and camper names and logos for our camp and 2 or 3 additional polo shirts for the camp staff. As the camp starts August 3rd, the HP committee is respectfully asking the Executive Board of the KRVA to approve our expenditure. Approved

MOTION B: To approve the RFP (see Appendix B) submitted by Michael Mooney to create a custom tournament module for our needs in accordance to his pricing in the proposal. Also, to hire a technology director to oversee the transition to the national system and coordinate the development of the tournament registration system with Michael Mooney. This is a needed consultant during our roll in phase. This should be hired immediately. I would expect this position would not require more than $5000 to oversee these projects. Approved

S & F Committee Report and MOTIONs:

MOTION SF5: To change the KRVA by-laws as per the document distributed to the KRVA Board via email on August 5, 2008 and as revised by Friendly Amendments as presented in supplied document "KRVA Proposed By-Laws 08-16-08 (FINAL)" Friendly Amendments accepted: Add positions of Coaches Chair and Grassroots Chair. Approved

MOTION SF6:

New Complaint Procedure

Complaints received from any source will be directed to the Commissioner. It will be the Commissioner's responsibility to forward that complaint to the appropriate Divisional Chairperson for a complete investigation. Upon completion of the investigation, the Divisional Chairperson will provide a written report to the Commissioner with conclusion reached and recommendation for possible sanctions. These sanctions could include but are not limited to Fines, Warnings, or Suspensions.

The Commissioner will inform the involved parties of the Divisional Chairperson's recommendation. At this point, if there is a recommendation for a suspension, penalty or fine, the offending party will be informed of the sanction and of their due process rights. They will be given a date of not less than three weeks during which they may appeal the decision. The report will be sent to the party in question via certified mail with return receipt required.

Due Process Panel

Any KRVA member may appeal a Sanction decision by filing a letter of appeal to the Commissioner within the allotted time period. Should a member request an appeal, a Due Process Panel will be convened to hear the appeal. This panel will be comprised of three KRVA Board members. One panel member will be chosen by the defendant, one member will be chosen by the Appropriate Divisional Chair (not to include the board member that was involved in the original decision), and the third will be chosen by a joint decision of the first two members of the panel. The Commissioner shall serve as the Facilitator of the hearing. The panel shall meet and render their decision within ten (10) business days of receiving the appeal.

All evidence gathered to this point and involved in the original decision will be turned over to the panel. The defendant will also see the evidence and have the opportunity to submit a response to the allegations. The panel will review the evidence and decide if additional testimony or evidence is necessary. The Commissioner will direct one of the panel members to serve as gatherer of such evidence. The panel may conduct their deliberations through emails, phone calls, or in person. However, if they cannot agree on the mode for the deliberations, the panel will meet in person before the next available board meeting to review the evidence and conduct a hearing.

After the hearing, the panel will vote to uphold, reject, or amend the original decision. A letter will be sent to the Commissioner and the defendant with their decision. Upon receipt of the letter, the defendant will have three weeks from the postmark or the electronic timestamp during which to appeal this panel decision onto the entire board. Only the accused may appeal the decision.

Should the defendant decide to appeal to the full board, they must send a letter to the Commissioner within the three week period set forth in the Due Process panel letter. The Commissioner will add the issue to the agenda of the next regularly scheduled Keystone region board meeting. At this meeting, all evidence will be presented to the attendees. The defendant will have right to speak to the board and the entire board

present will vote to uphold, reject or amend the original decision. It will be the Secretary's responsibility to inform the defendant of the final board decision.

Should any accusation involve the Commissioner, the KRVA Secretary will serve as the commissioner for these proceedings. Should the Secretary need to recuse himself/herself, the Treasurer shall assume this duty. Approved

MOTION SF2: To add pre-defined sanctions as noted in details below:

Predefined sanctions (min., but not limited to, depending on severity, number of offenses):

Missing work assignment—First occurrence: $75 per team/per work assignment. Probation.

Missing work assignment—Second occurrence same season: $150 per team/per work assignment and a 2-month suspension of head coach.

Coach not IMPACT certified on bench: 2 month suspension of coach unless within 'grace' period to be certified in operating code (if any exists) and probation of club director.

Electronic voting violation as defined in the electronic voting document
Conflict of Interest violation: 3-month suspension.
Code of Ethics violation: maximum suspension as defined by the operating codes, plus maximum fine as defined by the operating codes.

Missing tournament without notifying TD at least 3 days in advance: forfeiture of fee, plus $100 fine. Approved

MOTION SF3: That no member of the KRVA board, while they are on the KRVA board, shall be paid for services they provide to the region (through a fee, salary, or honorarium), *unless the board approves a contract for those services in advance and the services are in the future.* (Stipends, as stipulated by the KRVA governing documents, are exempt from this requirement.) Approved

MOTION SF7: That the "Conflict of Interest" form that each board member is required to sign be a required step of KRVA member registration and of serving on the KRVA board. That is, the individual is not considered registered with the KRVA for the upcoming season, nor on the KRVA board for the upcoming season, until the conflict of interest policy has been submitted for the upcoming season. Approved

Approval of Advisory Appointments:

MOTION: Appointment of Advisory Council members:

Coaches Rep.:	**Uros Davidovic**	**Approved**
Coach Development:	**Doug Blystone**	**Approved**
Girls Rep.:	**Mike Shaw**	**Approved**
Boys Rep.:	**Dan Shaw**	**Approved**
Women's Rep.:	**Wendy King**	**Approved**
Men's Rep.:	**Mark Gilrain**	**Approved**

Jr Division Report and MOTIONs:

MOTION 1: <u>KRVA's USAV Girls JOVC Reimbursement Policy (funds permitting)</u>
Open Bid = 100% reimbursement
National Bid = 66% reimbursement
American Bid = 33% reimbursement

<u>KRVA's USAV Boys JOVC Reimbursement Policy (funds permitting)</u>
Regional Winner & Open Bid = 100% reimbursement
Regional Winner OR Open Bid = 66% reimbursement

Approved

MOTION 2: All KRVA junior clubs will be required to send a club director or their delegated club representative to a KRVA Junior Club Directors meeting. Exceptions granted at the discretion of the Juniors Chairperson. Non-compliance will result in the Juniors Club being suspended. Approved

MOTION 3: All individual membership and team registration transactions are final. No refunds will be issued. Approved

MOTION 6: KRVA will begin accepting junior multiday tournament event proposals on August 1st. The sanctioning of junior multiday tournament events will commence on September 1st. Approved

MOTION 8: The KRVA will begin accepting single-day tournament event proposals on October 1st. The sanctioning of single-day tournament events will commence on November 1st. Approved

MOTION 9: Amend 7.15 to:
Sanction fees are not refundable, and the tournament director's escrow is forfeited if the Tournament Director cancels an event for any reason, except when an event is cancelled with the permission of the Juniors Chairperson due to less than 60% enrollment or for weather issues. Other exceptions are at the discretion of the Junior Chairperson. Approved

MOTION 10: Raise Junior Tournament Event Sanction Fees to:
a. $7.50 per team.
b. Sanction Fees would be deducted from team entry fees collected by KRVA.
c. When the KRVA does not collect fees, the sanction fee will be due prior to event sanction. Approved

MOTION 11: Revise the Junior Operating Code as follows:
a. Remove "JOIT" from the list of glossary terms in {sect. 1.3.6} (renumber).
b. Remove reference to "USAVB" in {sect. 1.3.6}.
c. Remove reference to "Receiving Boy's Bids for region" in {sect. 1.3.7}.
d. In {sect. 1.4}: Include language relative to open gyms; and add to the end of the first sentence: ",with the exception of the rule stated in {sect. 3.5.6}." Approved

MOTION: Appointment of Advisory Council members (Cont.):
Marketing Rep.: Dan Mickle **Approved**

MOTION HP1: Reimburse Terry Fike $150 (Terry is the strength and conditioning coach at LHU) for his presentation to the KRVA HP campers and his handout. **Approved**

MOTION HP3: Once again, approve the $750 from the KRVA sponsor Kaepa budget for usage in HP programs. The approval on the original motion came too late for us to act upon it. As stated before, Kaepa is very eager and would like to sponsor our HP program. The funds will be used for bags, uniforms and/or coaches apparel for the 2008 Holiday Camp. **Approved**

Adults Report and MOTIONs:

MOTION AD1: Reimburse 3 teams for their National Entry Fee (Push – it, Spiketown, and Angry Dragons) **Approved**

MOTION AD2: To have the region run 3 Tournaments for the Adult registered teams. **Approved**

Officials Report and MOTIONs:

MOTION R1: To change the referee pay schedule to the following:

Pay structure:	
1 – 15	$ 12
1 – 25	$ 17
2 – 21	$ 24
3 – 21	$ 32
Best of 3	$ 28
Scorer, Line Judges	$ 20
Playoff only	$ 90
Minimum	$ 175
TD and Chief Ref	$ 240
Chief Referee	$ 190
Chief Referee – over 6 courts	$ 250
Officials Rater	$ 210
Clinician Officials	$ 210

Approved

MOTION R2: To confirm that the referee assigner is a position appointed by the commissioner upon recommendation of the referee chair with an annual honorarium of $500. **Approved**

MOTION R3: To annually purchase tournament shirts for KRVA to provide the shirts to the officials to be worn at region run events. **Approved**

MOTION R4: To annually reorder region pins and coins, plus other promotional region VIK. **Approved**

Coaching Development MOTIONs:

MOTION CD1: All coaches on bench must be certified as IMPACT before attending any tournaments by Feb 15 of each season. Approved

MOTION CD2: The region will run 3 update courses (one in the west, one in the east, on in the central area) to allow coaches to gain additional required education. The format may be on court or classroom and will be held at a cost of $10 per attending individual. Approved

MOTION CD3: Host CAP course Level I and Level II in the summer of 2009. Approved

MOTION CD4: Approve extra expenditure for IMPACT PLUS, 2 clinics. The cost to a clinician would be $100 over he stated IMPACT fee structure. In addition, there may be an additional cost for facilities not to exceed $200 per clinic. Approved

Marketing MOTIONs:

MOTION M1: Create a yearly budget of $1,000.00 for marketing in the General Budget. Approved

MOTION M2: Purchase 4 vinyl banners (approx. 4' x 8') with the KRVA logo/website address on it. Approved

MOTION M3: Approve funds for mass post card mailing to graduated (18+) members. Approved

MOTION M4: Purchase 1 polo shirt per board member and clinician under our current Kaepa agreement. (This is NOT to use the money we are given in Co-Op funds from Kaepa.) Approved

MOTION M5: That across all mediums, the Region uses a common logo. Approved

Independent Contractors MOTIONs:

MOTION: The KRVA Treasurer cannot hold the position of Administrative Assistant concurrent with his or her term of office. *Defeated*

Budget Report:

MOTION: Approve the Budget as presented. Approved

Adjourn:

MOTION: Adjourn the meeting with a continuance on Sunday, August 24th, in a 10:00 AM teleconference for the purpose of voting on Board assignments. Approved

<u>Meeting Continuation</u>: **August 24, 2008** **10:00 AM** **Teleconference**

In attendance: Lang, Carlton, Rucker, McPoyle, Liu, Sowa, Covert.
Gilrain, Blystone, King, Mickle, Davidovic, Schlosser,
Mike Shaw, Joe Bolen (guest) and Scott Witmer (minutes taker).

MOTION: To approve the following nominations for vacancies on the board for the remainder of their terms.

Boys Chair – Matt Wilson	**Approved**
Coaches Development Chair – Doug Blystone	**Approved**
Grass roots Chair - Dan Mickle	**Approved**

Meeting adjourned at end of voting period (5:00 PM)