KRVA Board Meeting
WEB Minutes

Meeting Date: **September 12, 2010**

Meeting Location: Holiday Inn Harrisburg West

The meeting was called to order by Commissioner Lang at 1:25 PM.

In attendance: Commissioner Marty Lang, Secretary Scott Witmer, Treasurer Michelle Carlton, Parliamentarian Roy Benasaraf *, Adults Chair Allis Soto**, Junior Girls Chair Ray Reilly, High Performance Chair Howard Vernick, Outdoor / Beach Chair John Emmell, Referee Chair Mike McPoyle, Scorekeeper Chair Alan Sowa**.

Guests: None.

(**** Non-voting Position***)
(***** Attended by Teleconference Connection***)

Quorum Declaration: Quorum achieved at 1:25 PM.

[Majority of all voting members of the Board constitute a quorum; present physically or electronically .]

Motion Amendments: **Deleted portions in RED with ~~strikeout~~, added text in BLUE**.

Secretary Report

Minutes from 8/14/10 were declared official.

Activity between meetings:

MOTION 1: To accept Option 1 from MMDB Solutions, LLC for IT Support to KRVA.

Option 1: Prepaid Billing

-Prepay for 20 support hours @ $1500. These hours could be utilized on any support related issues, but may not be used for new development. All new development will be written as a proposal. All requests are billed in one hour increments only.

-The support hours are valid for use from August 1, 2010 through July 31, 2011 and expire as of this date if unused.

-If additional support hours are necessary, they may be purchased in blocks of 10 hour increments at a rate of $750 for 10 hours.

-MMDB Solutions will respond to a support request within 3 business days, and in most cases sooner.

APPROVED

MOTION 2: To accept option 2 from MMDB Solutions, LLC for IT Support to KRVA.

Option 2: Ad Hoc Billing

-Billing will occur at the end of each month that hours are used. These hours could be utilized on any support related issues, but may not be used for new development. All new development will be written as a proposal. All requests are billed in one hour increments only.

-The support hours are valid for use from August 1, 2010 through July 31, 2011 and expire as of this date if unused.

-MMDB Solutions requires board pre-approval for 5 hours per month to be billed as hours are utilized to eliminate delay in resolving potentially critical issues.

-MMDB Solutions will respond to a support request within 5 business days, and in most cases sooner.

DEFEATED

MOTION 3: To authorize the enhancement necessary for the debit system prior to the Sept 1, 2010 season opening.

APPROVED

MOTION 4: To authorize the enhancement necessary for the Out-of-Region Teams module.

APPROVED

MOTION 5: To authorize the programming necessary for the ranking system for Open Teams. This is time sensitive for the upcoming season.

APPROVED

MOTION 6: That the Board authorize the KRVA Secretary to represent the Region as signatory for the contract between KRVA and Yours By Design, LLC for administrative services, as approved by the Board on August 14, 2010".

APPROVED

General Forum:

Structure & Function Committee Motions

Listed in the Appendix.

Budget: Presentation and approval of 2010 / 1011 Budget.

Motion: To extend the meeting beyond the three hour time limit.

APPROVED

Motion: To approve the budget as adjusted during this meeting.

APPROVED

Adjournment due to lack of a quorum at 8:05 PM.

APPENDIX

S&F – Motion 1:

Motion to revise the General Operating Code, Section III, Subsection A, opening paragraph, to read as follows:

"Reasonable and appropriate travel related costs for members of the KRVA Board, event staff ~~(including officials)~~ for events conducted by the Region, and all others as approved by the Board, shall be reimbursed as follows:"

APPROVED

Referee Motion 1:

Motion to accept the recommendations made by the Officials Committee at the 08/14/2010 meeting.

Recommendations amended as follows:

- For Region Run Events, the committee has approved testing a flat fee for Referees. This fee will be $200 plus $10 meal allowance per day. ~~Referees working less than a full day will receive $100 or match fee, whichever is greater and no meal allowance.~~ **Partial day shall be match fee not to exceed $200, and no meal allowance.** No change in mileage proposed at this time. The Referee Chairperson will continue to collect the actual match data for analysis next year. This analysis will determine if the flat fee was appropriate or if a modification is necessary for 2012.

APPROVED

S&F – Motion 4:

Motion to establish and include in the General Operating Code, Schedule of Fees, flat-fee day rates for referees applicable ONLY to the Region-run events (Regional Championship and Bid Tournaments) as follows:

Region-Run Event - Full Day: $200.00 plus $10.00 meal allowance
Region-Run Event - Partial Day: ~~$100.00 or~~ regular "per match" fee, ~~whichever is higher~~ **not to exceed $200.00 USD**.

APPROVED

S&F – Motion 5:

Motion to revise the General Operating Code, Schedule of Fees, as follows:

"Clinician Fee (Referee or Scorekeeper): $205.00
"Rater Fee (Scorekeeper): $175.00"

APPROVED

S&F – Motion 6:

Motion to revise the General Operating Code, Schedule of Fees, Membership Fees, as follows:

Remove the parenthetical phrase, "(Includes background screening)" from the section and revise the phrase "Adults affiliated w/Juniors Programs and Activities"

APPROVED

S&F – Motion 7:

Motion to revise the General Operating Code, Schedule of Fees, Membership Fees, as follows:

Add "Background Screening (Required every two years for all Adults Affiliated w/Juniors Programs and Activities - $20.00

APPROVED

S&F – Motion 8:

Motion to create a new section in the Junior Girls Operating Code, Section 5.3, to read as follows:

"5.3 Open Sectional Championship Tournaments

"Each year, the Junior Girls Committee shall designate and announce the date and format for the Region's Open Championship at the Region's annual planning meeting and post it on the Junior Girls page on the Region's web site no later than September 1st. For the year of enactment of this provision, the announcement deadline is extended to October 1st and the posting deadline to October 15th."

The committee shall decide the format based on site availability, budget and anticipated team participation. The format can either be a single tournament or a split (zonal) tournament.

If the committee selects the split (zonal) format for the Region's Open Championship, teams playing at the Open level shall be divided into two zones, East and West. The Susquehanna River shall provide the geographic boundary between the two zones. Teams will be assigned to a zone based on which zone the mailing address for the club lies (East or West of the Susquehanna River).

The two Sectional Championship Tournaments shall be held the same weekend within each geographic zone. Teams must compete in the Sectional Championship Tournament conducted in and for their own geographic zone.

Because the results of these tournaments shall be used for seeding, teams wishing to compete in the Open Bid Tournament must participate in their Sectional Championship Tournament. Teams may participate in the Sectional Championship Tournament without committing to participate in the Open Bid Tournament.

APPROVED

S&F - Motion 8-A:

Motion to revise the Junior Girls Operating Code, Section 5.4, third paragraph (*pending approval of S&F Motion 5*), to read as follows:

"Up to sixteen (16) teams in each age group shall be invited to compete in the Bid Tournament. The top sixteen teams will be selected based either on the results of the Open Championships (if there is a single tournament) or the combined results from the East and West Sectional Championships (If there is a split-format tournament), by percentage based on the number of Open level teams at each age level registered in each geographic zone (East or West). The results of the Sectional Championships will be used to establish seeding for the Bid Tournament. The playoffs will be played out to enough places to complete seeding for the Bid Tournament."

APPROVED

S&F – Motion 2:

Motion to revise the General Operating Code, Schedule of Fees, Membership Fees to accommodate the $10.00 increase in National Dues effective in 2010/2011, and as required by the approved budget, pending approval

Adult Player increases from $20.00 to $$$;
Juniors increases from $40.00 to $$$;
Adult Affiliated with Jrs. Programs Activities increases from $50.00 to $$$;
Officials, Chaperones, Events increases from $20.00 to $$$
AND
Any other items pending final approval of the Budget.

APPROVED

S&F – Motion 3:

Motion to revise the General Operating Code, Schedule of Fees, establishing a membership fee of $18.00 per year for Adult Collegiate members, and to include this fee in the Schedule of Fees.

APPROVED

Final Budget

KRVA TOTAL BUDGET	Approved 2010 / 2011 Budget
Income:	
Admin Income	$ 350,410.00
Jr Boys Income	12,000.00
Jr Girls Income	60,300.00
Adults Income	2,000.00
High Performance Income	35,200.00
Coach Develop Income	5,090.00
Officials Income	-
Outdoor/Beach Income	600.00
Grassroots Income	-
Total Income:	$ 465,600.00
Expenses:	
Administrative Expenses	$ 233,749.00
Jr Boys Programming	24,130.00
Jr Girls Programming	122,720.00
Adults Programming	10,150.00
High Performance Programming	47,750.00
Coaching Development	3,740.43
Officials	19,090.00
Outdoor/ Beach Programming	7,510.00
Grassroots Programming	5,300.00
Total Expenses:	$ 474,139.43
Surplus / (Deficit)	$ (8,539.43)

INCOME

	Approved 2010 / 2011 Budget
Registration Fees - Team	$ 14,760.00
Reg Fees - Junior	240,240.00
Reg Fee- Adult w/JRs	47,580.00
Reg Fee-Adult	6,080.00
Authorized Refund Adult w/Jrs	-
Reg Fee- Chaperone w/screen	6,300.00
Reg Fee - Rec League	150.00
Reg Fee - Jr Rec League	300.00
HP Tryout Fees	5,200.00
HP Camp Fees	12,000.00
HP Coaches Clinic Fees	-
HP Tourn Team Fees	18,000.00
Tourney/Event Sanction Fees	21,000.00
KRVA Tourney/Event Fees	
Jr Boys Regional/Bid Event Fees	12,000.00
Jr Girls Bid Event Fees	18,500.00
Jr Girls Open Reg Event Fees	20,800.00
Jr Girls Club Reg Event Fees	21,000.00
Adult Tournament Event Fees	2,000.00
Impact Clinic Fees	5,090.00
Background Screening Fee	10,000.00
Equipment Rentals	600.00
Vendor Concession Fees	2,500.00
Earned Interest	1,500.00
Miscellaneous Income	-
4990 · Previous Years Income	-
Total Income:	$ 465,600.00

ADMINISTRATIVE

	Approved 2010 / 2011 Budget
General Income:	
Registration Fees - Team	$ 14,760.00
Reg Fees - Junior	240,240.00
Reg Fee- Adult w/JRs	47,580.00
Reg Fee-Adult	6,080.00
Reg Fee- Chap/Officials/Events Pers	6,300.00
Reg Fee - Rec League	150.00
Reg Fee - Jr Rec League	300.00
Tourney/Event Sanction Fees	21,000.00
Background Screening Fee	10,000.00
Vendor Concession Fees	2,500.00
Earned Interest	1,500.00
Miscellaneous Income	-
Previous Years Income	-
Total General Income:	$ 350,410.00
Administrative Expenses	
Office Supplies & Duplicating	$ 500.00
Telephone	1,326.00
Postage & Shipping	250.00
Rule Books	-
Office Equipment	150.00
Office Equipment Maintenence	-
Storage for Region	648.00
Bank Charges & Fees	500.00
Banking Supplies	100.00
Credit Expenses & Fees	9,300.00
PayPal Fees	4,000.00
Legal Fees	1,000.00
Accounting Fees	5,400.00
Background Screening	8,750.00
Insurance	900.00
Community Welfare	500.00
Misc. Admin Expenses	425.00
National Membership Fees	125,150.00
Website Hosting & Maintenence	750.00
Computer Programming	1,000.00
Board Meeting Facility & Amenities	1,500.00
Board Meeting Travel - Hotel&Meals	1,500.00
Board Meeting Travel - Mileage & Tolls	2,500.00
Board Meeting Travel - Park,Taxi,Misc	100.00
Board Member Hospitality & VIK	200.00
National Meeting Travel - Airfare	3,000.00
National Meeting Travel - Hotel & Meals	5,500.00
National Meeting Travel - Mileage & Tolls	500.00
National Meeting Travel - Park, Taxi, Misc	300.00
Admin - Telephone	-
Admin - Printing	250.00
Stipends - Ind. Contractors	51,000.00
Stipends - Board & Officers	6,750.00
Total Administrative Expenses:	$ 233,749.00

JR BOYS

	Approved 2010 / 2011 Budget
Income - Jr Boys:	
Jr Boys Regional/Bid Event Fees	$ 12,000.00
Total Income - Jr Boys:	$ 12,000.00
Expenses - Jr Boys:	
Admin - Jr Boys:	
Facility & Hospitality	$ -
Supplies & Duplicating	30.00
Telephone	-
Postage & Shipping	-
National Tourney Entry Fees	-
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	100.00
Travel - Parking, Taxi, Misc	-
Computer Programming	-
Total Admin - Jr Boys:	$ 130.00
Boys Regionals:	
Facilities & Equipment Rental	$ 14,000.00
Supplies & Duplicating	-
Trophys, Medals, Awards	400.00
Tournament & Medical Staff	2,000.00
Officials Fees	5,000.00
Travel - Airfare	-
Travel - Hotel & Meals	500.00
Travel - Mileage & Tolls	2,000.00
Travel - Park, Taxi, Misc	-
Staff & Officials Hospitality	300.00
Total - Boys Regionals:	$ 24,000.00
Total - Jr Boys Expenses:	$ 24,130.00

JR GIRLS	Approved 2010 / 2011 Budget
Income - Jr Girls:	
Jr Girls Bid Event Fees	$ 18,500.00
Jr Girls Open Event Fees	20,800.00
Jr Girls Club Event Fees	21,000.00
Total Income - Jr Girls:	$ 60,300.00
Expenses - Jr Girls:	
Admin - Jr Girls:	
Facility & Hospitality	$ 500.00
Supplies & Duplicating	120.00
Telephone	50.00
Postage & Shipping	-
National Tourney Entry Fees	-
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	250.00
Travel - Parking, Taxi, Misc	-
Computer Programming	-
Total Admin - Jr Girls:	$ 920.00
Girls Bid Tournament:	
Facilities & Equipment Rental	$ 17,000.00
Supplies & Duplicating	200.00
Trophys, Medals, Awards	1,000.00
Tournament & Medical Staff	1,500.00
Officials Fees	12,000.00
Travel - Airfare	-
Travel - Hotel & Meals	4,000.00
Travel - Mileage & Tolls	5,000.00
Travel - Park, Taxi, Misc	200.00
Staff & Officials Hospitality	1,000.00
Total - Girls Bid Tournament:	$ 41,900.00
Girls Open Regionals:	
Facilities & Equipment Rental	$ 25,000.00
Supplies & Duplicating	200.00
Trophys, Medals, Awards	1,000.00
Tournament & Medical Staff	2,000.00
Officials Fees	8,000.00
Travel - Airfare	-
Travel - Hotel & Meals	2,000.00
Travel - Mileage & Tolls	3,000.00
Travel - Park, Taxi, Misc	200.00
Staff & Officials Hospitality	600.00
Total - Girls Open Regionals:	$ 42,000.00
Girls Club Regionals:	
Facilites & Equipment Rental	$ 15,000.00
Supplies & Duplicating	200.00
Trophys, Medals, Awards	1,000.00
Tournament & Medical Staff	2,000.00
Officials Fees	10,000.00
Travel - Airfare	-
Travel - Hotel & Meals	4,000.00
Travel - Mileage & Tolls	5,000.00
Travel - Park, Taxi, Misc	200.00
Staff & Officials Hospitality	500.00
Total - Girls Club Regionals:	$ 37,900.00
Total · Jr Girls Expenses:	$ 122,720.00

ADULTS

	Approved 2010 / 2011 Budget
Income - Adults:	
Tournament/Event Fees	$ 2,000.00
Total Income - Adults:	$ 2,000.00
Expenses - Adults:	
Admin - Adults	
Facility & Hospitality	$ -
Supplies & Duplicating	-
Telephone	-
Postage & Shipping	-
Computer Programming	-
National Tourney Entry Fees	6,000.00
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	150.00
Travel - Parking, Taxi, Misc	-
Total Admin - Adults:	$ 6,150.00
Facility& Equipment Rental	$ 2,000.00
Supplies & Duplicaing	-
Trophys, Medals, Awards	-
Tournament & Medical Staff	600.00
Officials Fees	1,000.00
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	250.00
Travel - Park,Taxi,Misc	-
Staff & Officials Hospitality	-
Total Tournament - Adults:	$ 4,000.00
Total Expenses - Adults:	$ 10,150.00

HIGH PERFORMANCE

	Approved 2010 / 2011 Budget
Income - High Performance:	
Tryout Fees	$ 5,200.00
Camp Fees	12,000.00
Coaches Clinic Fees	-
Tournament Team Fees	18,000.00
Total Income - High Performance:	$ 35,200.00
Admin - High Performance:	
Facility & Hospitality	$ 300.00
Supplies & Duplicating	300.00
Telephone	200.00
Postage & Shipping	50.00
Nat Clinic Reg. Fees	800.00
Coach Clinician/Staff Payments	-
Travel - Airfare	1,000.00
Travel - Hotel & Meals	600.00
Travel - Mileage & Tolls	200.00
Travel - Parking, Taxi, Misc	100.00
Computer Programming	-
Total Admin - High Performance:	$ 3,550.00
Tryouts - High Performance:	
Tryout Facilities & Equipment	$ 1,600.00
Tryout Supplies & Duplicating	100.00
Tryout Coach/Staff Payments	900.00
Tryout Uniforms	1,200.00
Tryout - Hotels & Meals	200.00
Tryout - Mileage, Toll, Misc	150.00
Total Tryouts - High Performance:	$ 4,150.00
Camp - High Performance:	
Camp Facilities & Equipment	$ 4,000.00
Camp Staff Housing & Meals	2,000.00
Camper Housing & Meals	3,000.00
Camp Staff & Clinicians Payments	7,500.00
Camp - Airfare	1,200.00
Camp - Hotels & Meals	-
Camp - Mileage, Tolls, Misc	1,000.00
Camp Uniforms	-
Total Camp - High Performance:	$ 18,700.00
Tournament Team - High Performance:	
Team - Airfare	$ 2,000.00
Team - Hotel & Meals	6,000.00
Team - Mileage & Tolls	500.00
Team - Park, Taxi, Misc	200.00
Team - Facilities	1,200.00
Team - Uniforms	4,800.00
Team - Coach/Staff Payments	3,000.00
Team - Entry & Registration Fees	3,650.00
Total Tournament Team- High Performance:	$ 21,350.00
Total Expenses - High Performance:	$ 47,750.00

COACH DEVELOPMENT

	Approved 2010 / 2011 Budget
Income - Coach Development:	
Impact Clinic Fees	$ 5,090.00
Total Income - Coach Development:	$ 5,090.00
Expenses - Coach Development:	
Facilities & Equipment Rental	$ 225.00
Supplies & Duplicating	1,672.65
Telephone	-
Postage & Shipping	-
Computer Programming	-
Clinician Fees	1,250.00
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	592.78
Travel - Parking, Taxi, Misc	-
Total Expenses - Coach Development:	$ 3,740.43

OFFICIALS

	Approved 2010 / 2011 Budget
Income - Officials:	
4220 · Officials Clinic Fees	$ -
Total Income - Officials:	$ -
Expenses: - Officials:	
General/National - Officials:	
Online Assigning Fees	$ 750.00
National Training Fees	-
National Training Per Diem	-
Hospitality & VIK	4,000.00
Computer Programming	800.00
National Candidate Application Fees	1,050.00
National Officials USAV Dues	1,400.00
Total General/National - Officials:	$ 8,000.00
Referee Program:	
Clinic/Rating Facilities	$ 200.00
Clinic/Rating Supplies	40.00
Clinician/Rater Fees	4,000.00
Supplies & Duplication	200.00
Telephone	-
Postage & Shipping	100.00
Travel - Airfare	1,200.00
Travel - Hotel & Meals	1,500.00
Travel - Mileage & Tolls	2,000.00
Travel - Parking, Taxi, Misc	100.00
Total - Referee Program:	$ 9,340.00
Scorekeeper Program:	
Clinic/Rating Facilities	$ -
Clinic/Rating Supplies	300.00
Clinician/Rater Fees	300.00
Supplies & Duplication	-
Telephone	
Postage & Shipping	100.00
Travel - Airfare	350.00
Travel - Hotel & Meals	300.00
Travel - Mileage & Tolls	300.00
Travel - Parking, Taxi, Misc	100.00
Total - Scorekeeper Program:	$ 1,750.00
Total · Officials Expenses:	$ 19,090.00

OUTDOOR/BEACH

	Approved 2010 / 2011 Budget
Income - Outdoor/Beach:	
Equipment Rentals	$ 600.00
Total Income - Outdoor/Beach:	$ 600.00
Expenses - Outdoor/Beach:	
Admin - Outdoor/Beach:	
Meeting Facility & Amenities	$ 800.00
Supplies & Duplicating	150.00
Telephone	-
Postage & Shipping	100.00
Equipment	200.00
Travel - Airfare	800.00
Travel - Hotel & Meals	450.00
Travel - Mileage & Tolls	-
Travel - Parking, Taxi, Misc	60.00
Computer Programming	500.00
Total Admin - Outdoor Beach:	$ 3,060.00
Tournaments - Outdoor/Beach:	
Facility & Equipment Rental	$ 3,000.00
Supplies & Duplicating	-
Trophys, Medals, Awards	600.00
Tournament & Medical Staff	600.00
Officials Fees	
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	-
Travel - Parking, Taxi,Misc	-
Staff & Officials Hospitality	250.00
Total Tournament - Outdoor/Beach:	$ 4,450.00
Total Expenses - Outdoor/ Beach:	$ 7,510.00

GRASSROOTS

	Approved 2010 / 2011 Budget
Income - Grassroots:	
No Income Lines	$ -
Total Income - Grassroots:	$ -
Expenses: Grassroots:	
Meeting Facility & Amenities	$ 500.00
Supplies & Duplicating	-
Telephone	-
Postage & Shipping	200.00
Computer Programming	-
Travel - Airfare	300.00
Travel - Hotel & Meals	600.00
Travel - Mileage & Tolls	-
Travel - Parking, Taxi, Misc	100.00
Facility & Equipment Rental	2,100.00
Supplies & Duplicating	-
Trophys, Medals, Awards	1,000.00
Tournament & Medical Staff	500.00
Officials Fees	-
Travel - Airfare	-
Travel - Hotel & Meals	-
Travel - Mileage & Tolls	-
Travel - Parking, Taxi,Misc	-
Staff & Officials Hospitality	-
Total Expenses - Grassroots:	$ 5,300.00